



# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED FORCES

**Gaylord National Resort and Convention Center, National Harbor, MD**

## **Business Meeting Minutes**

**Wednesday, 30 March 2011**

The meeting began at 8:15am with an opening by Executive Director and Designated Federal Officer (DFO), Ms. Denise Dailey. Members of the Task Force who attended are in Appendix A. Members of the public who attended are in Appendix C. This was followed by a two hour discussion of the installation visits which members of the Task Force had been on in the past month: Fort Campbell, KY, Fort Benning, GA, Brooke Army Medical Center at Fort Sam Houston, TX, and Wilford Hall Medical Center at Lackland Air Force Base, TX. They discussed their critiques of each installation's programs for wounded, ill, and injured (WII) and notable issues or best practices they encountered. Dr. Guice suggested that all members send her some of the best practices that they encountered. It was also suggested that the members might have a third member take part in the focus groups, with the purpose to just listen and take their own notes. The Task Force took a short break at 10:00am.

The Marine Corps began their briefings with an overview of the Wounded Warrior Regiment programs by Col John Mayer at 10:12am to 10:46am. Col Mayer provided the Task Force with some handouts to give supporting information to his brief. He also introduced the rest of his team, including a number of subject matter experts (SMEs). The briefings for the Marine Corps consisted of a short overview and then specifically answering the questions the Task Force had provided Col Mayer before the meeting. After asking Col Mayer questions, the Members broke for lunch at 11:26am until 11:55am. MG Karl Horst left for the day at 12:00pm.

Ms. April Peterson then gave a short briefing of the history of the Marine Corps Family Support Program, of which she is the manager. After this short brief, she opened the floor to questions, which were answered by herself and SMEs. She also gave Ms. Dailey a point of contact at Marine Corps Air Ground Command Center (29 Palms) to assist in facilitating the visit the Task Force would soon be conducting there. Col Mayer resumed briefing and the panel answered a question by Mr. Rehbein on their Vocational Rehabilitation and Employment slides. Dr. Guice requested the support guidelines for the CTP transition plan, in writing. Sgt Maj Gibson from Manpower also provided comments on the overlapping of support. Mr. Paul Williams then briefed on the integrated disability evaluation system in the Marine Corps. He was asked to provide the guidelines, timelines, and turnaround figures for the support systems. The Task Force had a few minor questions and Col Mayer thanked them, ending the Marine Corps briefing at 1:57pm. The Task Force took a break until 2:31pm.





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After the break, the Task Force discussed the agenda for the upcoming May business meeting. It will consist of a number of short briefings and panels. The members noted some individuals or groups that could be possible panel members. The Task Force then discussed the upcoming visit schedule, with the remaining sites being Marine Corps Air Ground Command Center at Twentynine Palms Base, Naval Medical Center San Diego, Joint Force Headquarters (JFHQ) Florida, Community Based Warrior Transition Unit (CBWTU) Florida, JFHQ California, and CBWTU California. A break was called from 3:56pm until 4:06pm, following which the members looked at the topic of Assessing Effectiveness with Ms. Dailey and Dr. Suzanne Lederer (CTR) of the Task Force's research team.

At 4:27pm, Lt Gen Green announced that he would not be present the following day and closed the meeting for the day.

### Thursday, 31 March 2011

The second day of the meeting opened at 8:00am. The Task Force spent time with Dr. Lederer to discuss the outline of this year's report to the Secretary of Defense. Members suggested a number of items be added or created, such as an executive summary and a matrix of tasks for the members. They then took a short break at 8:49am. This was followed by the public forum section of the meeting at 9:03am. Mr. Michael Parker was the only speaker, making a statement to the Task Force regarding issues he has with Navy's disability evaluation system.

Navy Safe Harbor (NSH) then began their set of briefings at 9:07am with an introduction and program overview by CAPT Bernie Carter, Program Director. The Task Force requested clearer definition of an injury, data on disabled and updating status of injury. Ms. Merissa Larson, Strategic Support Officer, briefed on the measures of effectiveness and systems of performance accountability for the program, beginning at 10:32am. The Task Force requested that the NSH Case Management provide data on interaction with day-care and other family care support activities. LT David Noriega, Operations Officer, then took over to discuss training provided by the Safe Harbor program at 10:54am. At 11:06am, CDR Bailey briefed on the vocational training and reemployment aspects of the program and then opened the floor to questions. The Task Force asked questions concerning the employment rates, the tools for the Anchor program, and feedback on the status of the programs. Navy Safe Harbor concluded their brief at 11:19am.

After a 17 minute break, the meeting resumed with the Bureau of Medicine and Surgery (BUMED) briefing. The Navy managed medical treatment for both the U.S. Navy and the U.S. Marine Corps. This began with CAPT Richard Begthold opening and Mr. Eddie Bueno speaking



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on the wounded, ill, and injured/psychological health - traumatic brain injury/PDHRA funding. At 11:56pm, CDR Moise Willis briefed on Navy medical case management. Dr. Makeithan took over the briefing to discuss the psychological health and post-traumatic stress disorder treatment at BUMED. MG Karl Horst arrived at 12:00pm. Mr. Justin Constantine left for the day at 12:57pm. At 1:13pm, BUMED briefed on traumatic brain injury treatment, followed by CDR Dave Webster briefing on the Navy and the integrated disability system. This briefing concluded at 2:08pm, at which time the Task Force took a break until 2:28pm. During this break, CDR Timothy Coakley left for the day at 2:15pm.

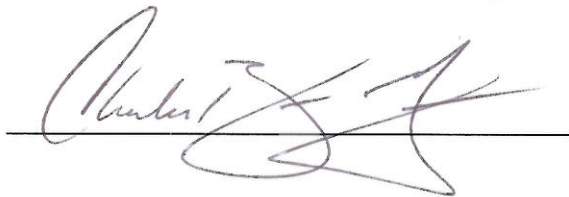
The National Guard Bureau (NGB) began their set of briefings with an introduction by Mr. Michael Conner, Sr. He followed this with information regarding the Transition Assistance Advisor Program, explaining the methods of defining success, resources available, and trends that have been noticed. At 3:05pm, CAPT Joan Hunter briefed on the challenges unique to the NGB when working with psychological health issues, and how they address these issues.

At 4:26pm, Dr. Karen Guice closed the meeting. The next Task Force meeting will occur on 18-19 May 2011.

Verified by:

Department of Defense Co-Chair:

Lieutenant General Charles B. Green, M.D.



Date: 5/19/2011

Verified by:

Non-Department of Defense Co-Chair:

Dr. Karen S. Guice, M.D., M.P.P.



Date: 5/19/2011





# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED FORCES

## Appendix A:

**Wednesday, 30 March 2011**

### Members Present:

- CDR Timothy Coakley (RWTF Member)
- Mr. Justin Constantine (RWTF Member)
- Lt Gen Charles B. Green (DoD Co-Chair, RWTF Member)
- Dr. Karen S. Guice (Non-DoD Co-Chair, RWTF Member)
- MG Karl Horst (RWTF Member)
- Mrs. Suzanne Crockett-Jones (RWTF Member)
- Lt Col Sean P. K. Keane (RWTF Member)
- MSgt Christian MacKenzie (RWTF Member)
- Mr. David Rehbein (RWTF Member)

### Members Not Present:

- Mr. Ronald Drach (RWTF Member)
- Dr. Steven Phillips (RWTF Member)
- Dr. Russell Turner (RWTF Member)
- MG Richard Stone (RWTF Member)
- US National Guard Position Awaiting New Appointment

### Members Arrived Late:

- None

### Members Left Early:

- MG Karl Horst (RWTF Member) – 12:00pm



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## Appendix B:

**Thursday, 31 March 2011**

### Members Present:

- CDR Timothy Coakley (RWTF Member)
- Mr. Justin Constantine (RWTF Member)
- Dr. Karen S. Guice (Non-DoD Co-Chair, RWTF Member)
- MG Karl Horst (RWTF Member)
- Mrs. Suzanne Crockett-Jones (RWTF Member)
- Lt Col Sean P. K. Keane (RWTF Member)
- MSgt Christian MacKenzie (RWTF Member)
- Mr. David Rehbein (RWTF Member)
- MG Richard Stone (RWTF Member)

### Members Not Present:

- Mr. Ronald Drach (RWTF Member)
- Lt Gen Charles B. Green (DoD Co-Chair, RWTF Member)
- Dr. Steven Phillips (RWTF Member)
- Dr. Russell Turner (RWTF Member)
- US National Guard Position Awaiting New Appointment

### Members Arrived Late:

- MG Karl Horst (RWTF Member) – 12:00pm

### Members Left Early:

- Mr. Justin Constantine (RWTF Member) – 12:57pm
- CDR Timothy Coakley (RWTF Member) – 2:15pm



# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED FORCES

Appendix C:

Sign-in Sheet:



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Appendix D:

Sign-In Sheet: